

# FORM FOR HOUSE OWNERS LETTING PREMISES FOR RENT

## **I. DETAILS OF THE OWNER**

1. Name of the Owner: \_\_\_\_\_
2. House No. and name of the ward: \_\_\_\_\_
3. Contact Details: \_\_\_\_\_
4. Photo Identity Card No. \_\_\_\_\_ (Enclose self-attested Copy)

## **II. DETAILS OF THE TENANT**

1. Name of the Tenant: \_\_\_\_\_
2. Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Occupation: \_\_\_\_\_
3. Contact details of the tenant: Contact 1) \_\_\_\_\_  
Contact 2) \_\_\_\_\_
4. House No. and Ward name of the premises let out: \_\_\_\_\_
5. Actual / Permanent address of the tenant: \_\_\_\_\_  
\_\_\_\_\_
6. Total Number of family members of the tenant stay in the said premises:
  - a) Male - \_\_\_\_\_ Female - \_\_\_\_\_
  - b) Adults (above 14 years) \_\_\_\_\_ Children(14 yrs & below) \_\_\_\_\_
7. Rent per month. \_\_\_\_\_
8. Whether Electricity / Water connection available: \_\_\_\_\_
9. Whether sanitation facility provided? \_\_\_\_\_
10. Whether police verification done? \_\_\_\_\_ (Enclose Copy)

\_\_\_\_\_  
*Signature of the Owner*